

# Washington West Supervisory Union Model Procedures

## Procedures D7-R-P

### **D7-R-P: VOLUNTEERS AND WORK STUDY STUDENTS PROCEDURES**

#### **Procedures**

The screening process utilized by the member district schools of the Washington West Supervisory Union: Fayston Elementary School, Harwood Union High School, Moretown Elementary School, Waitsfield Elementary School, Warren Elementary School, and the Waterbury/Duxbury Union School District (Crossett Brook Middle School and Thatcher Brook Primary School) shall minimally include a name and birth date check with the Vermont Internet Sex Abuse Registry for any person being considered for service as a work-study student. A person who is on the Vermont Internet Sex Offender Registry shall not be eligible to be a work-study student.

Any volunteer or work study student who will have extended unsupervised contact with students shall participate in the same comprehensive criminal records check as all employees.

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<sup>1</sup> A school board policy on the “supervision of volunteers and work study students” is required by 16 V.S.A. §260.

<sup>2</sup> Section 7b of S.13, enacted in 2009 and effective on its date of passage, requires “...superintendents...and their contractors (to) check the names and date of birth of any work study students with the Vermont Internet sex offender registry prior to allowing work study students unsupervised contact with schoolchildren.” The law further provides that “(A) person who is on the Vermont Internet sex offender registry shall not be eligible to be a work study student.” See 16 V.S.A. §260 as amended by S.13 Section 7b. At the option of the school board, this prohibition could be extended to include volunteers as well as work study students.